

POLITEHNICA University of Bucharest (**UPB**)
 Faculty of Engineering and Management of Technological Systems (**IMST**)
 Study Programme: Industrial Engineering (**IE**)
 Form of study: Licence (Bachelor)

COURSE SPECIFICATION

Course title:	English language	Semester:	1
Course code:	UPB.06.C.01.O.006	Credits (ECTS):	3

Course structure	Lecture	Seminar	Laboratory	Project	Total hours
<i>Number of hours per week</i>	1		1		2
<i>Number of hours per semester</i>	14		14		28

Lecturer	Lecture	Seminar / Laboratory / Project
<i>Name, academic degree</i>	Cristina Mihaela Nistor, Lecturer PhD	Cristina Mihaela Nistor, Lecturer PhD
<i>Contact (email, location)</i>	cristina.nistor@upb.ro , cristinamnistor@yahoo.com AS004	cristina.nistor@upb.ro , cristinamnistor@yahoo.com

Course description:

- Lectures may be given in a modern fashion, with the help of contemporary technical equipment (laptop, videoprojector);
- Students will have at their disposal the necessary printed material (copies from books or articles, manuals);
- The lecturer will explain the theme and objectives of the lecture, as well as the concepts related to the theme. For this purpose, the teacher will make use of the technical equipment available and the Internet connection in order to support visually the ideas presented;
- As all modern courses, the lecture will be student-oriented, meaning that students will be encouraged to take an active part in the lesson; in this way, students help the teacher to constantly check the students' level of understanding the concepts and adjust to the classroom real learning needs;
- The course will cover a wide range of themes, revolving around the necessity for students to develop their communication skills in English;
- Apart from helping students in developing their reading and comprehension skills, one of the targets of the course is to increase students' cultural awareness, which is a must on the European – and global – market. The focus will be on teaching students how to read and interpret both verbal and non-verbal communication, how to react in order to avoid blunders in multi-cultural professional workplaces, etc.

Seminar / Laboratory / Project description:

- In our seminars, we use printed material and/or manuals.
- The English seminar is student-oriented, and students are invited and encouraged to take part in interactive lessons.
- With a view to preparing students for their future professional life, they are required to work both individually and in pairs or teams.
- During the language class, the teacher's role will be to guide students, validate their answers and efforts, help them with their seminar projects.

Intended learning outcomes:

- ✓ Enhancing students' communicative competence in English;
- ✓ Developing students' communication skills with their peers at their prospective workplace;
- ✓ Enabling students to function successfully in a multicultural professional environment, by enhancing students' cultural awareness;
- ✓ Improving students' academic writing skills;
- ✓ Assisting students in developing their reading and comprehension skills, with a focus on technical literature;
- ✓ Preparing students to deliver successful professional presentations.

<i>Assessment method:</i>	% of the final grade	Minimal requirements for award of credits
Written exam	20	
Report / project	20	Simple connected texts on topics given/ ability to present simple ideas
Homework	20	Ability to do half of the task given
Laboratory	20	Willingness to participate in our classroom activities;
Other	20	Simple, 5-minute oral presentation on a chosen topic

References:

English for Professional Communication. Blandu et al., Printech, Bucuresti, 2004
Scientific papers and presentations. Martha Davis, Gloria Fry.. Academic Press, 2005.
In Company, Upper Intermediate. Mark Powell., MacMillan, 2004.
Masterclass, Upper Intermediate. Nina O'Driscoll, Fiona Scott-Barett, , Oxford University Press, 2003
Oxford English for Information Technology. Glendinning H. Eric, John McEwan., Oxford University Press, 2006
Oxford English For Electrical and Mechanical Engineering. Glendinning Erich H. and Norman., Oxford University Press, 2001
Focus on Proficiency. Sue O'Connell. Thomson Publishing Company, 1995.
Advanced Masterclass. CAE. Student's Book. Oxford: Oxford University Press, 1998.
Market Leader. David Cotton, David Falvey, Simon Kent. Pearson Longman, 2001.
Advanced Language Practice, Michael Vince, Macmillan Heinemann, 1998.
Academic Writing. Dorothy E. Zemach, Lisa A. Rumisek. Macmillan, 2008.

Prerequisites:

Co-requisites

(courses to be taken in parallel as a condition for enrolment):

Knowledge of General English – A2-B1 levels from the Common European Framework of Reference for Languages; notions of English for professional communication	No co-requisites
<i>Additional relevant information:</i>	

Date:05.07.2016

Professional degree, Surname, Name: Lecturer PhD. Nistor Cristina Mihaela